



Northbridge Public Schools

Northbridge School Committee

87 Linwood Avenue, Whitinsville, Massachusetts 01588 (508) 234-8156 FAX (508) 234-8469 www.nps.org

Michael LeBrasseur, Chairperson, mlebrasseur@nps.org,
Brian Paulhus, Steven Falconer, Allan Richards, Kathryn Atchue

Northbridge Public Schools School Committee Meeting Tuesday, May 11, 2021 7:00PM Northbridge High School Media Center

**Remote public attendance only via the Zoom Link in accordance with the Governor of
Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting
Law G.L. c. 30A, Section 20**

- I. Call to Order (7:00)
- II. Statement regarding Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law
- III. Attendance

Michael LeBrasseur	Present
Steven Falconer	Present
Brian Paulhus	Present
Allan Richards	Present
Kathryn Atchue	Present

Also in attendance were Superintendent Amy McKinstry and Director of Business and Finance Melissa Walker

- IV. Statement of Audio and Video Recording
- V. Statement of Mission
- VI. Public Comment

Comments for this meeting may be emailed in advance of the 7:00 p.m. start time to school_committee@nps.org. All comments will be recorded in the record, and all attempts will be made to mention them live during the meeting. Any emails received during the meeting before the public comment period ends will also be attempted to be mentioned.

VII. Superintendent's Report

Superintendent Amy McKinstry provided a report on the district. Staff appreciation week was last week and the staff was treated throughout the week by administration, the PTA, and student groups. National Nurse Appreciation Day is tomorrow and the nursing staff in the district deserves recognition. The middle school held their first annual student showcases and groups such as robotics, broadcast, girls who code, and the cheer and dance team were able to showcase their skills. The elementary school participated in a dance-a-thon this week, and was able to raise money for the schools. MCAS is officially underway and the high school is completing their second week of AP testing. The district hired a new Director of Educational Technology named Tiago Vital, and Amy will be inviting him to a School Committee meeting to introduce him before the end of the year. There are currently two finalists for the NHS principal search and the middle school is interviewing their final 4 candidates for the Assistant Principal position. The diversity and inclusion book club will host their first meeting tomorrow night and last Wednesday, there was a strategic planning meeting to discuss strategic objectives and to discuss visions for NPS moving forward. Lastly, Amy is accepting nominations for the 3rd annual Unsung Hero Awards which will be held virtually

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on Wednesday May 19th which is also an early release for students and a PD day for staff.

VIII. Consent Agenda

A. School Committee Meeting Minutes from April 27, 2021

B. Warrant 41-44s \$199,038.53 April 29, 2021

A motion was made by Allan Richards to approve the consent agenda. The motion was seconded by Kathryn Atchue.

Michael LeBrasseur	Yes
Steven Falconer	Yes
Brian Paulhus	Yes
Allan Richards	Yes
Kathryn Atchue	Yes

5 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 5-0.

IX. Presentation

A. DESE Student Internship

Superintendent Amy McKinstry provided background on the DESE student internship, advising the district has 4 seniors in good standing who have been serving the elementary schools over the past month and a half in any capacity needed. This is being paid for by DESE in order to help with staffing issues and provide students interested in education as a career with an internship opportunity. The student slated to present was unable to attend the meeting.

B. Senator Fattman & Senator Moore & Representative Muradian (Update)

Senator Moore began the update by discussing the tax revenue numbers and more information from the department of revenue, providing comparisons from the previous year. Senator Fattman discussed further information on opportunities from the Student Opportunity Act, which was fully funded in the senate budget. He touched upon ESSER funds and DESE announcements regarding grants for summer learning programs. State Representative David Muradian provided an update on what they have been working on in the House of Representatives. Click [here](#) to watch the full update at 10:14.

X. Action Items

A. Policy EEAA – *Transportation Services* (Update)

A motion was made by Steven Falconer to approve policy EEAA. The motion was seconded by Brian Paulhus. The vote was taken by roll call vote and the following votes were recorded:

Michael LeBrasseur	Yes
Steven Falconer	Yes
Brian Paulhus	Yes
Allan Richards	Yes
Kathryn Atchue	Yes

5 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 5-0.

XI. Discussion

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- A. Superintendent Summative Evaluation process -- Committee to discuss/review the evaluation process; opportunity to request clarification or more information from the Superintendent. Committee to designate member to consolidate member input into final document

Michael LeBrasseur advised that each committee member should have received a copy of the Superintendent's self-evaluation and provided time for any questions that needed to be asked. He reviewed the timeline going forward and advised that on June 8th, the committee will review the results and on June 22nd they would vote to approve it. The committee determined that both Michael LeBrasseur and Steven Falconer would work together to compile the results and that any answers other than proficient should be backed up with commentary. The individual evaluations are not anonymous are considered a public document. They also determined that they will provide feedback on all indicators and goals. Amy McKinstry provided an updated presentation on her goals including her professional practice goal, student learning goal, and the district improvement goal. This presentation included what is currently being worked on for each goal and what is going to be worked on in the future.

B. Kitchen Surplus

Melissa Walker advised that one more piece of equipment was being added after the list was provided to the School Committee. She added a steamer from Balmer, making it \$4,000 instead of \$3,000. The funds will go back into the food services revolver account.

C. Donation of materials/items

A motion was made by Kathryn Atchue to vote to donate furniture previously identified as surplus through interested 501c3 organizations. The motion was seconded by Allan Richards. The vote was taken by roll call vote and the following votes were recorded:

Michael LeBrasseur	Yes
Steven Falconer	Yes
Brian Paulhus	Yes
Allan Richards	Yes
Kathryn Atchue	Yes

5 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 5-0.

XII. Information

A. Grant Funding Update

XIII. School Committee Individual Comments

Superintendent Amy McKinstry recognized Michael LeBrasseur for 14 years of service to the students and community, as it is his last School Committee meeting.

XIV. Adjournment (8:11)

A motion was made by Kathryn Atchue to adjourn. The motion was seconded by Michael LeBrasseur. The vote was taken by roll call vote and the following votes were recorded:

Michael LeBrasseur	Yes
Steven Falconer	Yes
Brian Paulhus	Yes
Allan Richards	Yes

Kathryn Atchue

Yes

5 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 5-0.

Note: The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.