SCHOOL BUILDING COMMITTEE
W. EDWARD BALMER ELEMENTARY SCHOOL
All meetings held at the
High School Media Center at 6:30 PM
unless otherwise noted

MEETINGS SCHEDULE AND AGENDAS
October 30, 2017 *Updated February 12, 2018*

DATE	AGENDA
Schematic Design Phase (SD)	
January 10, 2018	BLACKSTONE CHAMBER OF COMMERCE MEETING - 6:00 PM
January 16, 2018	CM INFORMATIONAL MEETING - 3:30 PM
January 16, 2018	CM PREQUALIFICATION SUBCOMMITTEE MEETING - 5:30 PM
	Review Draft RFP
January 16, 2018	SCHOOL BUILDING COMMITTEE MEETING
	Review Schematic Design Phase Schedule and Deliverables
	Prepare for MSBA FAS Meeting
January 30, 2018	CM PREQUALIFICATION SUBCOMMITTEE MEETING - 5:30 PM
	Progress Review of Qualifications
	Finalize RFP
January 30, 2018	SCHOOL BUILDING COMMITTEE MEETING
	Review Updated Site and Floor Plans
	Review Preliminary Exterior Imagery
	Prepare for MSBA Board Meeting
February 14, 2018	*MSBA BOARD MEETING*
February 14, 2018	CM PREQUALIFICATION SUBCOMMITTEE MEETING - 5:30 PM
	Prequalify CM Firms to Receive RFP
February 28, 2018	SCHOOL BUILDING COMMITTEE MEETING
	Review MSBA Board Meeting
	Review Updated Site Plan and Floor Plans
	Review Updated Exterior Imagery
	Review Preliminary Mechanical and Electrical Systems
	Review Updated Sustainable Design Features
	Review Preliminary Building Sections
	Prepare for Community Forum No. 6
March 6, 2018	CM SELECTION SUBCOMMITTEE - 6:30 PM
	Review CM Proposals
March 12, 2018	COMMUNITY FORUM NO. 6 - 6:00 to 8:00 PM - WHITINSVILLE SOCIAL LIBRARY
March 14, 2018	CM SELECTION SUBCOMMITTEE - 6:30 PM
	CM Interviews

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MEETINGS SCHEDULE AND AGENDAS
October 30, 2017 *Updated February 12, 2018*

DATE	AGENDA
March 20, 2018	SCHOOL BUILDING COMMITTEE MEETING
	CM Recommendation and Introduction
	Review Progress Site Plan and Floor Plans
	Review Updated Exterior Elevations
	Review Preliminary Structural Systems
	Review Preliminary Technology Systems
	Review Preliminary FFE Layout
April 3, 2018	SCHOOL BUILDING COMMITTEE MEETING
	Review Progress Site Plan and Floor Plans
	Review Updated Exterior Elevations
	Review Final Mechanical and Electrical Systems
	Review Final Sustainable Design Features
April 17, 2018	SCHOOL BUILDING COMMITTEE MEETING
	Final Site Plan, Floor Plans and Elevations
	Final Project Cost
	Final Project Schedule
	Vote to submit Schematic Design Cost Estimate to MSBA
April 23, 2018	COMMUNITY FORUM NO. 7 - 6:00 to 8:00 PM - W. EDWARD BALMER ELEMENTARY SCHOOL CAFETERIA
April 25, 2018	*SUBMIT SCHEMATIC DESIGN COST ESTIMATE TO MSBA*
May 1, 2018	SCHOOL BUILDING COMMITTEE MEETING - 7:00 PM
	Vote to submit Schematic Design Package to MSBA
May 9, 2018	*SUBMIT SCHEMATIC DESIGN PACKAGE TO MSBA*
	ADDITIONAL MEETINGS TO BE SCHEDULED