

17020

PROJECT MINUTES

Project: W. Edward Balmer Elementary School Feasibility Study Project No.:

Prepared by: Joel Seeley

Re: School Building Committee Meeting
Location: High School Health Conference Room

Distribution: School Building Committee Members, Attendees (MF)

Meeting Date: 6/26/2017 Meeting No: 5 Time: 6:30pm

Attendees:

PRESENT	NAME	AFFILIATION	VOTING MEMBER
✓	Joseph Strazzulla	Chairman, School Building Committee	Voting Member
✓	Melissa Walker	School Business Manager	Voting Member
✓	James Marzec	Chairman, Board of Selectmen	Voting Member
	Michael LeBrasseur	Member, School Committee	Voting Member
✓	Paul Bedigian	Representative of the Building, Planning, Construction Committee	Voting Member
✓	Steven Gogolinski	Representative of the Finance Committee	Voting Member
✓	Jeffrey Tubbs	Community Member with building design and/or construction experience	Voting Member
✓	Peter L'Hommedieu	Community Member with building design and/or construction experience	Voting Member
✓	Jeff Lundquist	Community Member with building design and/or construction experience	Voting Member
✓	Andrew Chagnon	Community Member with building design and/or construction experience	Voting Member
✓	Spencer Pollock	Parent Representative	Voting Member
	Theodore Kozak	Town Manager	Non-Voting Member
✓	Dr. Catherine Stickney	Superintendent of Schools	Non-Voting Member
		Building Maintenance Local Official	Non-Voting Member
✓	Karlene Ross	Principal, W. Edward Balmer Elementary School	Non-Voting Member
	Jill Healy	Principal, Northbridge Elementary School	Non-Voting Member
✓	Kathleen Perry	Director of Pupil Personnel Services	Non-Voting Member
✓	Lee Dore	D & W, Architect	
✓	Don Walter	D & W, Architect	
✓	Jason Boone	D & W, Architect	
✓	Joel Seeley	SMMA, OPM	

Project: W. Edward Balmer Elementary School Feasibility Study

Meeting Date: 6/26/2017

Meeting No.: 5 Page No.: 2

Item #	Action	Discussion
5.1	Record	Call to Order, 6:30 PM, meeting opened.
5.2	Record	J. Strazzulla announced the meeting will be video and audio recorded with live broadcast and future re-broadcast.
5.3	Record	A motion was made by J. Tubbs and seconded by A. Chagnon to approve the 5/30/2017 School Building Committee meeting minutes. Motion passed unanimous by those attending.
5.4	Record	Warrant No. 1 was reviewed.
		Committee Questions:
		 A. Chagnon asked if the amount of the SMMA invoice was consistent with the services provided. J. Seeley indicated the amount is consistent and follows the monthly billing projection included in SMMA's proposal.
		A motion was made by S. Gogolinski and seconded by J. Lundquist to approve Warrant No. 1. No discussion, motion passed unanimous.
5.5	Record	J. Seeley distributed and reviewed MSBA DSP correspondence, attached, summarizing the results of the MSBA DSP design firm interviews, with Dore & Whittier Architects (D&W) ranked first. J. Seeley provided an overview of the MSBA DSP shortlist and interview process.
5.6	Record	J. Seeley distributed and reviewed the D&W Feasibility and Schematic Design Phase Fee Proposal, attached. The proposal is within the budget.
		Committee Questions:
		 J. Tubbs asked if the \$150,000 budget for site and environmental consultancy is sufficient for the seven sites? L. Dore indicated yes, during the PDP and PSR phases the consultancy will be at a higher level and then during Schematic Design with just the one site, the consultancy will be more detailed.
		A motion was made by A. Chagnon and seconded by P. Bedigian to accept the D&W Feasibility and Schematic Design Phase Fee Proposal and recommend signature by J. Marzec on behalf of the Town. No discussion, motion passed unanimous.
5.7	Record	J. Seeley distributed and reviewed the updated draft Project Schedule, attached.
5.8	Record	J. Seeley distributed and reviewed the updated draft Meetings and Agenda Schedule for the PDP Phase, attached.
5.9	Record	D. Walter presented an excerpt of the D&W MSBA DSP Interview Presentation, attached.
5.10	L. Dore C. Stickney	J. Boone distributed and reviewed a Sample Educational Visioning Sessions agenda, attached.
	J. Seeley	Committee Discussion:
		A. Chagnon asked what is the process for assembling the Educational Visioning Session participants?

Project: W. Edward Balmer Elementary School Feasibility Study

Meeting Date: 6/26/2017

Meeting No.: 5
Page No.: 3

Item # Action Discussion L. Dore indicated typically the participants volunteer by an open invitation to participate, but also key town, community, student and educational members may want to be invited to ensure broad representation. 2. C. Stickney indicated the Educational Leadership team has begun the process and developed a listing of key outcomes, which will be shared with the Educational Visioning Sessions participants. 3. J. Strazzulla asked if there will be other tasks D&W will be performing while the Educational Visioning Sessions are underway? L. Dore indicated yes, the architects and engineers will be performing investigation of the Balmer and NES existing site and building conditions on 7/10 and 7/11/2017. 4. J. Strazzulla indicated he would post the announcement inviting participants on social media. L. Dore will develop a description of the Educational Visioning Sessions and invitation to participate for J. Strazzulla to post. 5. A discussion on the location, dates and whether the Sessions were to be (3) four hour sessions or (1) 8 hour session with (1) 4 hour session ensued. The Committee agreed to (3) four hour sessions and requested L. Dore, C. Stickney and J. Seeley to finalize dates and location and issue direction to the Committee. 5.11 Record J. Boone led a discussion of the Committee's project goals. Some of the goals, in no particular order, were expressed as follows: All Options from the Feasibility Study are to: 1. Be Fiscally Responsible 2. Be Flexible 3. Be Cost Effective to Maintain and Operate 4. Address the Needs of the Students 5. Incorporate Community Input 6. Be Reflective of the Curriculum 7. Be developed thru a Collaborative Process 8. Incorporate the Building and Site as a Learning Tool 9. Be not Overly Complicated to Operate 10. Incorporate student learning thruout the Design and Construction Process 11. Be Community Friendly 12. Be Safe and Secure J. Marzec 5.12 Alternative Sites update: J. Strazzulla 1. J. Seeley distributed and reviewed an excerpt from the High School Feasibility Study, attached, related to the sites investigation performed. Of the five sites investigate, three are currently included within this Study. The remaining two sites are already developed.

Project: W. Edward Balmer Elementary School Feasibility Study

Meeting Date: 6/26/2017

Meeting No.: 5
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Item #	Action	Discussion
		 J. Marzec indicated Town Counsel has provided an opinion that the Balmer Site, including Vail Field, is not subject to Article 97. Town Counsel will provide an opinion on the Riverdale Memorial Field, High School Play Fields and the Linwood Playground sites after 7/1/2017.
		3. J. Strazzulla indicated the Town recently obtained a property and he will add to the Town-Owned Land characteristics spreadsheet for review by the Committee.
5.13	Committee	The PR subcommittee update:
	Members J. Seeley K. Ross	 C. Stickney indicated the video taping of the tour of Balmer and NES is about 5 ½ minutes and she will record the voice overs on 6/30/2017 and then it will be released on NCTV and Channel 194.
		 The tour of Balmer and NES by SBC members is scheduled for 7/15/2017 at 9:00am. J. Seeley requested Committee members email J. Seeley if they will attend to finalize the tour. K. Ross will confirm the waxing schedule with the custodial staff to ensure access throughout the buildings.
		 PR Subcommittee is working on a more formal PR program to discuss at the next Committee meeting.
		4. Balmer school 50 th anniversary to provide opportunities to distribute information on the project status to the Community.
		 J. Strazzulla requests two additional committee members join C. Stickney, M. LeBrasseur and A. Chagnon on the PR Subcommittee.
5.14	Record	Next SBC Meeting: July 25, 2017 at 6:30 pm at the High School Media Center.
5.15	Record	A Motion was made by A. Chagnon and seconded by J. Lundquist to adjourn the meeting. No discussion, voted unanimously.

Attachments: Agenda, MSBA DSP correspondence, D&W Feasibility and Schematic Design Phase Fee Proposal, Updated Draft Project Schedule, Updated Draft Meetings and Agenda Schedule for the PDP Phase, D&W MSBA DSP Interview Presentation, Sample Educational Visioning Sessions Agenda, Excerpt from the High School Feasibility Study

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

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PROJECT MEETING SIGN-IN SHEET

Project:

W. Edward Balmer Elementary School Feasibility Study

Project No.:

Meeting No:

Time:

Meeting Date:

17020

6:30pm

6/26/2017

Prepared by:

Joel Seeley

Re:

School Building Committee Meeting

Location:

High School Media Center

427 Linwood Avenue, Whitinsville, MA

Distribution:

Attendees, (MF)

John Garagesto Jo		EMAIL	AFFILIATION
	oseph Strazzulla	jstrazzulla@nps.org	Chairman, School Building Committe
M	lelissa Walker	mwalker@nps.org	School Business Manager, MCPPO
_/	ames Marzec	james.r.marzec@gmail.com	Chairman, Board of Selectmen, CEO
M	lichael LeBrasseur	mlebrasseur@nps.org	Member, School Committee
Jul Jediging Pa	aul Bedigian	bedigianps@cdmsmith.com	Representative of the Building, Plann Construction Committee
m// However st	teven Gogolinski	steve@gogolinskicpa.com	Representative of the Finance Comm
the Talety Je	effrey Tubbs	jtubbs@charter.net	Member of community with architectulengineering and/or construction experience
A Mark Pe	eter L'Hommedieu	PLHommedieu@shawmut.com	Member of community with architectu engineering and/or construction experience
M 87/ Je	eff Lundquist	jlundquist@therichmondgroup.com	Member of community with architectu engineering and/or construction experience
hing on Ar	ndrew Chagnon	achagnon@parecorp.com	Member of community with architectuengineering and/or construction experience
map sp	pencer Pollock	spencerpollock22@gmail.com	Parent Representative
Th	neodore Kozak	tkozak@northbridgemass.org	Town Manager
otherine G. Stickrype	r. Catherine Stickney	cstickney@nps.org	Superintendent of Schools, NPS
			Building Maintenance Local Official
arlese Koss Ka	arlene Ross	kross@nps.org	Principal, W. Edward Balmer Elements School
Jil	ll Healy	jhealy@nps.org	Principal, Northbridge Elementary Sch
Willen & Yeur Ka	athleen Perry	kperry@nps.org	Director of Pupil Personnel Services
Jo	oel Seeley	jseeley@smma.com	SMMA
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Agenda

Project: W. Edward Balmer Elementary School Feasibility Study Project No.: 17020
Re: School Building Committee Meeting Meeting Date: 6/26/2017

Re: School Building Committee Meeting
Meeting Location: High School Media Center

427 Linwood Avenue, Whitinsville, MA

Prepared by: Joel G. Seeley Meeting Time: 6:30 PM

Distribution: Committee Members (MF) Meeting No. 5

- 1. Call to Order
- 2. Approval of Minutes
- 3. Approval of Invoices and Commitments
- 4. Introduction of Architects
- 5. Approval of Architect's Proposal
- 6. Discussion of Project Goals
- 7. Discussion of Detailed Schedule
- 8. Discussion of Alternative Sites
- 9. Public Comments
- 10. Next Meeting:
 - July 15, 2017 at 9:00 AM Tours of W. Edward Balmer School and Northbridge Elementary Schools
 - July 25, 2017
- 11. Adjourn

1000 Massachusetts Avenue Cambridge, MA 02138 617.547.5400

www.smma.com

Deborah B. Goldberg *Chairman, State Treasurer*

James A. MacDonald Interim Chief Executive Officer **John K. McCarthy** *Executive Director / Deputy CEO*

June 21, 2017

Catherine Stickney, Superintendent of Schools Northbridge Public Schools Administration Building 87 Linwood Avenue Whitinsville, MA 01588

RE: Designer Selection

W Edward Balmer Elementary School

MSBA ID: 201502140001

Dear Superintendent Stickney:

On Tuesday, June 20, 2017, the Massachusetts School Building Authority Designer Selection Panel ("DSP") interviewed the finalists for the above-referenced project. The following individuals represented the Town of Northbridge on the DSP:

- Catherine Stickney, Superintendent of Schools
- Melissa Walker, School Business Manager
- Michael LeBrasseur, School Building Committee Designee

In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Sections 44 through 58, and the MSBA Designer Selection Procedures, the DSP voted unanimously to rank the finalists, in order of qualifications, as follows for the subject project:

- 1. Dore & Whittier Architects, Inc.
- 2. OMR Architects, Inc.
- 3. Raymond Design Associates, Inc.

The DSP determined that Dore & Whittier Architects, Inc. possesses the requisite skills and experience for this project, particularly in light of their extensive experience in the design and construction of schools in Massachusetts.

The Town of Northbridge should now take the appropriate local steps necessary to award the contract for designer services to the first-ranked firm and authorize fee and contract negotiations. Please know that the Town of Northbridge must use the MSBA's standard contract for designer services, a copy of which can be downloaded from our website, MassSchoolBuildings.org.

W Edward Balmer Elementary School Designer Selection Panel Meeting Results June 21, 2017 Page 2 of 2

Before beginning the contract and fee negotiations, however, and in order to remain eligible for the reimbursement of a portion of the designer services fee, please have your Owner's Project Manager contact the MSBA Project Manager for this project, Fernando Garcia, to discuss the MSBA's guidelines. Upon completion of contract and fee negotiations with the first-ranked firm, please forward a copy of the fully executed contract to Kathryn DeCristofaro, Capital Program Manager, at the MSBA.

Sincerely,

Joseph Buckley, P.E.

Chief Engineer

cc: Legislative Delegation

Melissa Walker, School Business Manager

Michael LeBrasseur, School Building Committee Designee

Joel Seeley, Symmes Maini & McKee Associates, Inc.

Donald M Walter, Dore & Whittier Architects, Inc.

Jeanne Kuespert Roberts, OMR Architects, Inc.

Gene S Raymond, Raymond Design Associates, Inc.

Fernando Garcia, MSBA Project Manager

File 4.3 Feasibility Study



June 22, 2017

Mr. Joel Seeley, AIA COO, Executive Vice President Symmes Maini & McKee Associates 1000 Massachusetts Avenue Cambridge, MA 02138

Project: Balmer Elementary School #17-0759

Subject: Balmer Elementary School Feasibility Study and Schematic Design

Proposal for Designer Services

Dear Joel:

We are very pleased to have been selected as the Designer for the Balmer Elementary School feasibility study and schematic design. As requested, we have prepared the following fee proposal for professional services associated with the Feasibility Study and the Schematic Design phase of our services. Our services and scope of work are described in the Contract for Designer Services (Design/Bid/Build) as prepared by the Massachusetts School Building Authority and in the RFS dated April 12, 2017. We acknowledge that the project may pursue a CM at-Risk delivery method and this contract will be amended as required.

As requested, our fee proposal is spread out over two phases. We propose to complete the work for the following lump sum fee amounts:

Total Basic Services Fee	\$425,000.00
Schematic Design	\$225,000.00
Feasibility Study	\$200,000.00

ARCHITECTS PROJECT MANAGERS

260 Merrimac Street Bldg 7 Newburyport, MA 01950 978.499.2999 ph 978.499.2944 fax

212 Battery Street Burlington, VT 05401 802.863.1428 ph 802.863.6955 This fee proposal is inclusive of all consultants and expenses that are indicated within the contract for basic services. Listed below are project costs excluded from this fee proposal identified as Additional Services.

At this time, exact values for these additional services scope items cannot be established. We will collaboratively determine the necessary scope and cost for the additional services items ultimately selected. It is important to note that some of these tasks may not be required at this time. It also is important to note that should the project proceed beyond the schematic design phase, added costs will be incurred for some of these items to complete more detailed investigations, reporting and design. The items and budget allowance below reflect our understanding of the work that may be necessary to do a comprehensive investigation. These values do not reflect information that may be made available through the Town and thus will be adjusted to meet an actual agreed upon scope of work.

Feasibility Study (PDP/PSR submissions)

- a) Preliminary partial site survey (as needed for the 7 identified sites)
- b) Preliminary wetlands determination (investigation at the 7 identified sites)
- c) Preliminary Traffic study (at the 7 identified sites)
- d) Hazardous materials testing/investigation (preliminary)
- e) Geotechnical investigation (preliminary for 7 identified sites)
- f) Licensed Site Professional services (if required for 7 identified sites)

Schematic Design

- a) Hazardous Materials Assessment
- b) Geo-Environmental Investigation
- c) Geotechnical Investigation
- d) Traffic Study
- e) Detailed site survey

Suggested Allowance for Above Items: \$150,000

Balmer Elementary School Northbridge, MA June 22, 2017 Page 2

We understand that a full services contract will only be negotiated following project

approval by MSBA at the completion of the Schematic Design Phase.

The following documents will be forwarded under separate cover for your review

and consideration:

• Cover pages of MSBA standard agreement along with Attachments A, C, E

and D.

• Insurance Certificate with Town of Northbridge as additional insured.

Please let us know if the proposal is acceptable and/or whether you require any

additional information. We look forward to working together on this exciting

project.

Sincerely,

DORE & WHITTIER ARCHITECTS, INC.

Architects • Project Managers

Lee P. Dore, Assoc. AIA, MCPPO

Principal

Cc: D&W dist.

File

SCHOOL BUILDING COMMITTEE W. EDWARD BALMER ELEMENTARY SCHOOL

All meetings held at the

High School Media Center at 6:30 PM

unless otherwise noted

MEETINGS SCHEDULE AND AGENDAS

May 26, 2017 Updated June 22, 2017

DATE	May 20, 2017 Opdated June 22, 2017 AGENDA
Feasibility Study Phase	
June 26, 2017	SCHOOL BUILDING COMMITTEE MEETING
	Introduction of Architects
	Approval of Architect's Proposal
	Discussion of Project Goals
	Discussion of Detailed Schedule
	Discussion of Alternative Sites
July 15, 2017	SCHOOL BUILDING COMMITTEE MEETING - 9:00 AM TOUR OF W. EDWARD BALMER SCHOOL & NORTHBRIDGE ELEMENTARY SCHOOL
July 25, 2017	SCHOOL BUILDING COMMITTEE MEETING
	Discussion of Educational Programming
	Discussion of Existing Conditions
	Alternative Site Analysis
July 31, 2017	COMMUNITY FORUM NO. 1 - 6:00 to 8:00 PM - EDUCATIONAL VISIONING AND EXISTING CONDITIONS - W. EDWARD BALMER ELEMENTARY SCHOOL CAFETERIA
August 1, 2017	SCHOOL BUILDING COMMITTEE MEETING
August 1, 2011	Review Community Forum No. 1 Findings
	Alternative Site Analysis Update
	Discussion of Construction Alternatives
August 15, 2017	SCHOOL BUILDING COMMITTEE MEETING
	Educational Program Update
	Existing Conditions Update
	Alternative Site Analysis Update
	Construction Alternatives Update
August 28, 2017	COMMUNITY FORUM NO. 2 - 6:00 to 8:00 PM - CONSTRUCTION ALTERNATIVES - NORTHBRIDGE ELEMENTARY SCHOOL CAFETERIA
August 29, 2017	SCHOOL BUILDING COMMITTEE MEETING
	Review Community Forum No. 2 Findings
	Construction Alternatives Updates
	Discussion of Sustainable Design Goals
	Alternative Site Analysis Update
September 5, 2017	SCHOOL BUILDING COMMITTEE MEETING
September 5, 2017	Construction Alternatives Update
	Discussion of Cost Models
	Discussion of Cost Models
September 18, 2017	COMMUNITY FORUM NO. 3 - 6:00 to 8:00 PM - UPDATED CONSTRUCTION ALTERNATIVES - W. EDWARD BALMER ELEMENTARY SCHOOL CAFETERIA
September 19, 2017	SCHOOL BUILDING COMMITTEE MEETING
	Review Community Forum No. 3 Findings
	Construction Alternatives Update
	Discussion of Cost Models
October 3, 2017	SCHOOL BUILDING COMMITTEE MEETING
	Evaluate Refined Construction Alternatives
	Review Cost Models
	Vote to Submit PDP and Top 3 Alternatives
October 6, 2017	SUBMIT PDP PACKAGE TO MSBA
	ADDITIONAL MEETINGS TO BE SCHEDULED
	ADDITIONAL MEETINGS TO BE SCHEDULED



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W. Edward Balmer Elementary School Feasibility Study Preliminary Project Schedule

PROJECT MANAGEMENT

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□	Task Name	Duration	Start	Finish	2015	2016 20	2017 2018	3 2019	2020	2021	2022	2023
_	MSBA PREREQUISITES	434 days	3/9/2015	11/9/2016								
4	RETAIN OPM	45 days	1/30/2017	4/3/2017		B	_					
10	RETAIN DESIGNER	80 days	3/8/2017	6/27/2017								
7	Draft Designer RFS and Submit to MSBA	10 days	3/8/2017	3/21/2017								
12	MSBA Approve Draft RFS	11 days	3/21/2017	4/4/2017	1							
13	Submit to Central Register	0 days	4/6/2017	4/6/2017			4/6/2017					
4	Notice in Central Register	0 days	4/12/2017	4/12/2017		•	4/12/2017					
15	Briefing Session	0 days	4/18/2017	4/18/2017			4/18/2017	_				
16	Submit Designer Proposals	0 days	5/2/2017	5/2/2017			5/2/2017	_				
17	MSBA DSP Proposal Review Meeting	0 days	6/6/2017	6/6/2017	9	6/6/2017	■ MSBA	MSBA DSP Proposal Review Meeting	posal R	Review	Meeting	
9	MSBA DSP Interview Meeting	0 days	6/20/2017	6/20/2017	/9	6/20/2017	MSBA	MSBA DSP Interview Meeting	erview I	Meeting		
19	Negotiate Designer Contract	6 days	6/20/2017	6/27/2017								
20	FEASIBILITY STUDY (FS)	166 days	6/27/2017	2/14/2018								
21	Develop Preliminary Design Program (PDP)	74 days	6/27/2017	10/6/2017								
22	Community Presentations	52 days	7/27/2017	10/6/2017								
23	Grade Reconfiguration Public Meetings	31 days	8/25/2017	10/6/2017								
24	Submit PDP to MSBA Staff	0 days	10/6/2017	10/6/2017		10/6/2017		Submit PDP to MSBA Staff	to MSB	A Staff		
22	Develop Preferred Schematic Report (PSR)	65 days	10/6/2017	1/4/2018								
26	Community Presentations	65 days	10/6/2017	1/4/2018								
27	Grade Configuration Public Meetings	65 days	10/6/2017	1/4/2018								
28	Submit PSR to MSBA FAS	0 days	1/4/2018	1/4/2018		1/4/2018		Submit PSR to MSBA FAS	R to MS	BA FAS	"	
53	MSBA Board Meeting	0 days	2/14/2018	2/14/2018		2/14/2018		MSBA Board Meeting	ard Mee	ting		
30	SCHEMATIC DESIGN (SD)	95 days	2/14/2018	6/27/2018								
31	Develop Schematic Design	67 days	2/14/2018	5/17/2018								
32	Community Presentations	67 days	2/14/2018	5/17/2018								
33	Submit Schematic Design to MSBA	0 days	5/17/2018	5/17/2018		5/17	5/17/2018	Submit Schematic Design to MSBA	Schema	itic Des	ign to M	SBA
8	MSBA Board Meeting	0 days	6/27/2018	6/27/2018		6/2	6/27/2018	MSBA Board Meeting	3oard M	leeting		
35	LOCAL APPROPRIATION											
38	DESIGN AND CONSTRUCTION (TBD)											

NEW HIGH SCHOOL FEASIBILITY STUDY

NORTHBRIDGE PUBLIC SCHOOLS NORTHBRIDGE, MASSACHUSETTS

DECEMBER 16, 1997

STREKALOVSKY & HOIT, INC. 51 NORTH STREET HINGHAM, MA 02043 (781)749-4160

Initial Investigation

The initial site analysis was completed for the following five (5) sites:

- Goulet Field Site (Public Land)
- Hill Street Nominee Trust Site (Private Land)
- Linwood Avenue Site (Private land)
- Hill Street Site (Private Land)
- Kroll Farm Site (Private Land)

The criteria for analyzing each site were:

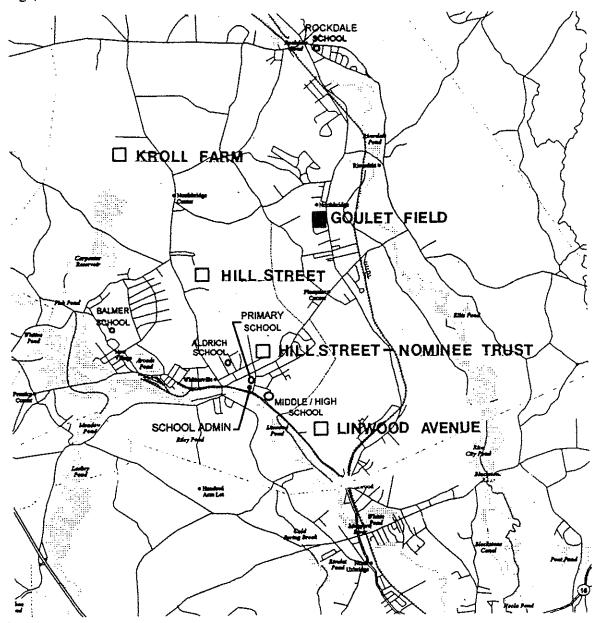
- Zoning Information
- Site Description
- Wetland Information
- Utilities
- Geological Data
- Development Constraints

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Strekalovsky & Hoit Inc

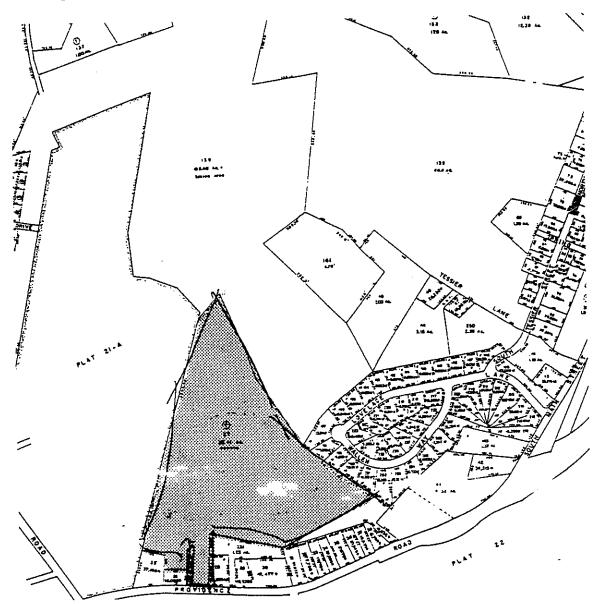
Goulet Field Site

Providence Road Northbridge, MA



Goulet Field Site

Providence Road Northbridge, MA



Assessor's Site Plan

Goulet Field Site

Zoning Information:

Site is zoned residential three (R-3) School Building is an allowed use.

Site Description:

Location

Assessor's Plat 21 Lot 27

Size

26 Acres

Characteristics:

A triangular shaped lot with two (2) open playfield areas at eastern end of site. Remaining site is wooded. Gentle slopes up from playfields range up to 5% gradient. Site access is gained from Providence Road to the east up to the playfield area.

Wetland Information:

A 400 foot wide wetland area occurs at the northwest

corner of the lot. There is also an intermittant watercourse

that flows from the wetland in an eastward direction.

Utilities:

Utility infrastructure is available at Providence Road

10 inch water main 8 inch sewer main

electric, gas and telephone services

Geological Data:

Soil type Montauk which is classified as a sandy loam. Bedrock outcroppings are evident throughout the site. One large outcrop is noteworthy in the center of the site adjacent to the playfields on their east side. There are also many

smaller outcrops visible in the wooded area.

Development Constraints:

Development constraints involving building/site layout due

to:

Triangular shaped plot

Amount of developable area due to wetlands Costs associated with the excavation of ledge

Cost associated with clearing and grubbing wooded areas.

Summary:

The site becomes limited for building/site development due to wetlands and lot shape. The 26 acres are actually reduced to approximately 18 acres of developable area. But, due to the fact that this is a relatively flat site, they may be suitable for school building construction

Recommendations:

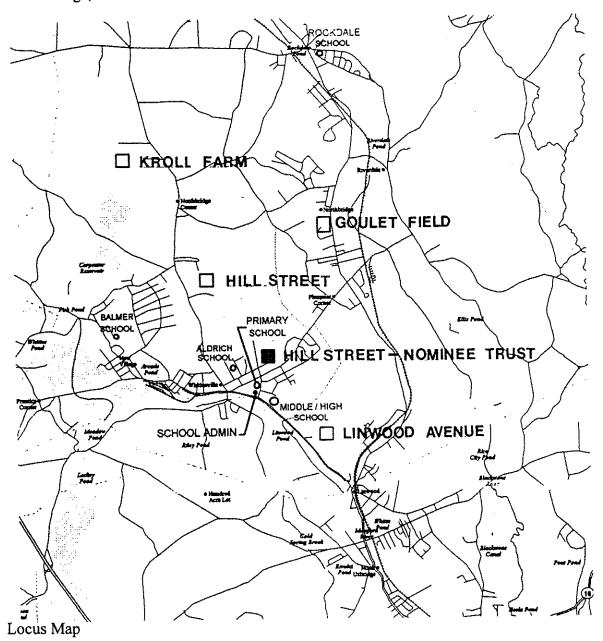
Further investigate this parcel by executing a high school

site development plan.

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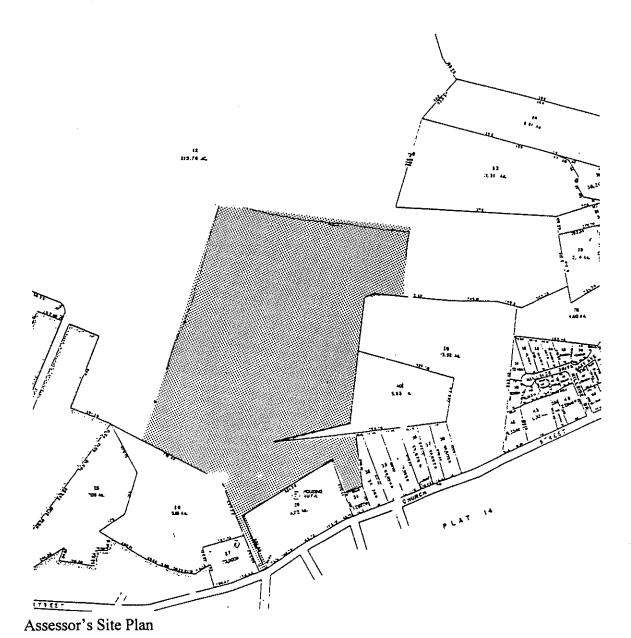
Hill Street Nominee Trust Site

Church Street Northbridge, MA



Hill Street Nominee Trust Site

Church Street Northbridge, MA



Hill Street Nominee Trust Site

Zoning Information:

Site is zoned residential three (R-3) and residential

two (R-2)

School Building is an allowed use.

Site Description:

Location

Assessor's Plat 15 Lot 82

Size

Approximately 70 Acres

Characteristics

Heavily wooded site with large

percentage of area consisting of steep scopes greater than 20% gradient. Site access would be achieved from

Church Street adjacent to Northbridge Senior Housing

Community.

Wetland Information:

Bordering vegetated wetland with associated intermittent

streams in low lying portions of the site are prevalent.

Utilities:

Utility infrastructure is available at Church Street

10 inch water main 8 inch sewer main

electric, gas and telephone services

Geological Data:

Soil type classification is Chatfield - Hollis which indicates

steep slopes consisting of bedrocli

Development Constraints:

Development constraints involving building " 'te layout due

to:

Steep slope development requirements

Cost to excavate bedrock found at a shallow depth

Site area deduction due to wetlands

Seasonal high water table costs associated with sire

drainage systems

Cost associated with clearning and grubbing wooded areas.

Summary:

Due to the amount of sloping, wetland area and costs

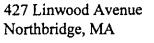
associated with bedrock excavation, this would be a very

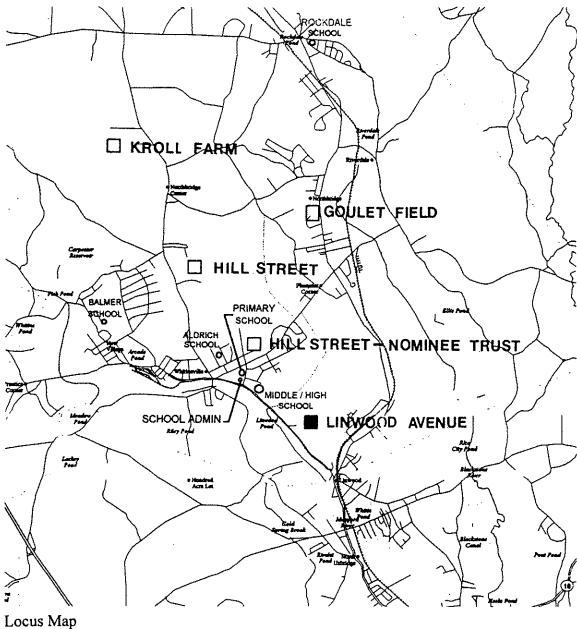
difficult site to develop for a school building.

Recommendations:

Unsuitable for school building development.

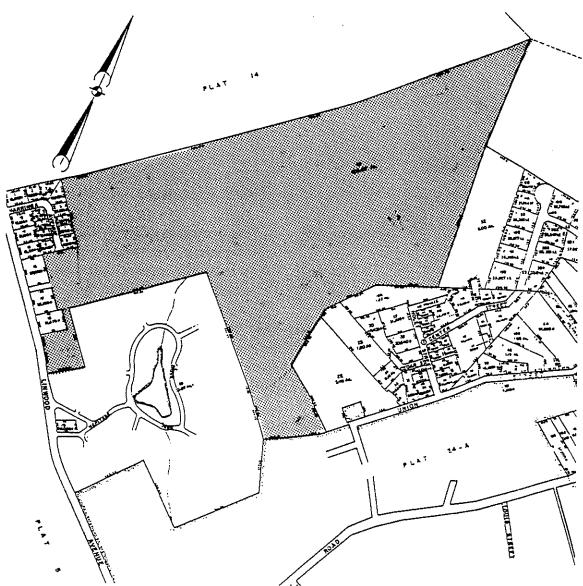
Linwood Avenue Site





Linwood Avenue Site

427 Linwood Avenue Northbridge, MA



Site Assessor's Plan

Linwood Avenue Site

Zoning Information:

Site is zoned residential six (R-6) and industrial two (I-2)* School Building is an allowed use.

* The industrial (I-2) land is actually 75 acres of contiguous land to the (R-6) zone but is accessed from Providence Road. For the purposes of this study, the team only investigated the 75 acres of (R-6) land accessed from Linwood Avenue.

Site Description:

Location Assessor's Plat 24 Lot 21

Size Approximately 150 acres of which

75 acres from Linwood Avenue has been investigated as part of this

study.

Characteristics Wooded site with gentle sloping in

some areas. Site access is

gainedfrom Linwood Avenue in the

area of Haringa Avenue.

Wetland Information:

Two (2) wetlands are identifiable on the site. A lineal wetland running from north to south is evident

approximately 800 feet east of Linwood Avenue. A larger wetland area is located 2,000 feet east of Linwood Avenue.

Utilities:

Utility infrastructure is available at Linwood Avenue

12 inch water main 24 inch sewe main

electric, gas and telephone services

Geological Data:

Soil type classification is Canton which indicates moderate slopes and fine sandy loam. Numerous small bedrock outcrops are visible approximately 1,000 feet east of Providence Road.

Development Constraints:

Development constraints involving building/site layout due

to:

Site area reduction due to wetland areas

Costs associated with site drainage systems due to potential

high seasonal water table

Costs associated with clearning and grubbing wooded

areas.

Summary:

The area most suited for building construction is located nearest to Linwood Avenue. Although site is wooded and

wetlands do exist, the gentle slope of the terrain makes this parcel a suitable lot for school building construction.

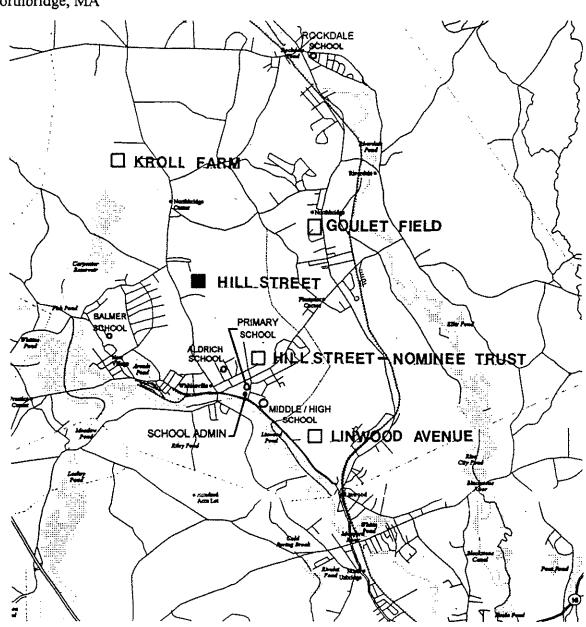
Recommendations:

Further investigate this parcel by executing a high school site development plan.

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Hill Street Site

554 Hill Street Northbridge, MA



Locus Map

Hill Street Site

554 Hill Street Northbridge, MA



Hill Street Site

Zoning Information:

Site is zoned residential one (R-1) and residential two (R-2)

School Building is an allowed use.

Site Description:

Location

Assessor's Plat 16 Lot 28

Size

Approximately 93 acres.

Characteristics

Wooded site with moderate to steep slopes. Access is gained from Hill

Street.

Wetland Information:

Wetlands occupy a significant portion of the site.

Utilities:

Utility infrastructure is available at Hill Street

6 inch water main

Town sewer only extends to Camillus Hospital and is not

available at the site

electric, gas and telephone services

Geological Data:

Scituate soil type classification is Canton which indicates

fine sandy loam with qlarge quantities of stones.

Development Constraints:

Development constraints involving building/site layout due

to:

Distribution of many wetlands throughout the site Costs associated with development of steep slopes

Costs associated with clearing and grubbing wooded areas.

Summary:

Due to the amount of weight area, steep stopes and the

costs associated with extending the town sewer up to the

site this would be a difficult site to develop.

Recommendations:

Unsuitable for school building development.

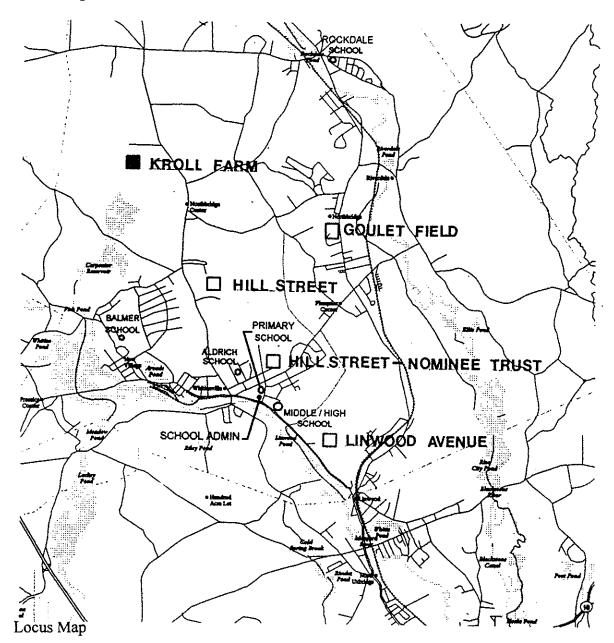
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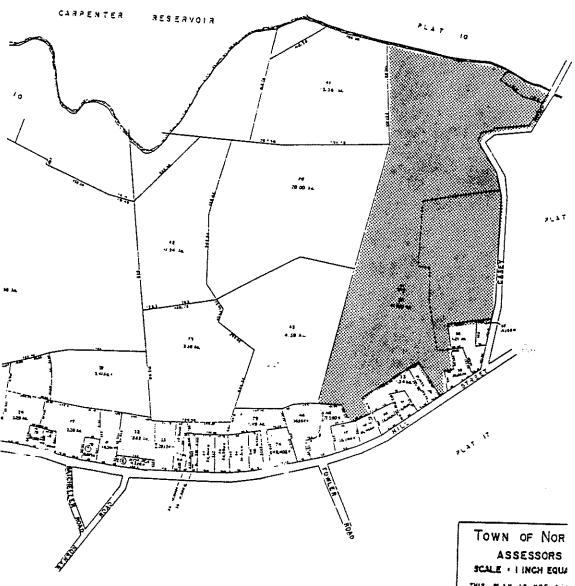
Kroll Farm Site

1095 Hill Street Northbridge, MA



Kroll Farm Site

1095 Hill Street Northbridge, MA



Site Assessor's Plan

Kroll Farm Site

Zoning Information: Site is zoned residential one (R-1)

School Building is an allowed use.

Site Description: Location Assessor's Plat 11 Lot 54

Size Approximately 42 acres.

Characteristics Rolling fields characterized by hay

fields moved by local farmer. Slopes range from 3% to 8%. Access to site is gained from Hill Street east of

Fowler Road.

Wetland Information: Wetlands are present at souotheast end of site along Hill

Street and narrow grassy waterway traverses from north to

south across the site.

Utilities: Utility infrastructure is available at Hill Street

8 inch water main Sewer is not available

electric, gas and telephone services

Geological Data: Scituate soil type classification is Canton which indicates

fine sandy loam with large quantities of stones.

Development Constraints: Development constraints involving building/site layout due

Wetlands present at southeast end of site Possible high seasonal water table

Currently no access to town sewer.

Summary: This is generally well suited for school building

construction due to the cost effective development of rolling fields. But, the sots associated with the installation of a wastewater treatment plant and its proximity to the

center of town make it a difficult site to select.

Recommendations: Unsuitable for school building development.

Site Analysis

Summary

The results of the analysis compiled for the five initial sites was reviewed in depth with the School Committee. See the following table for site comparison. Through detailed discussions with the committee members, it was determined that two of the sites warranted further investigation. The Goulet Field and Linwood Avenue sites were determined to be the locations with the most potential for the construction of the new high school. One of the major differences between the sites is that Goulet Field is a town-owned park and Linwood Avenue is privately held land that would require purchase of donation by the owner. The aim of the further study of these two sites is to focus on the physical characteristics of each parcel and not to spend time dealing with land purchase price. The purchase of land is considered outside the scope of this project but is a consideration that must be realized.

Site Feasibility Study Proposed Northbridge High School

		•			
Summary/ Recommendations	Wetlands Located on Site Limited Development Area Associated with Goulet Field Potentially Suitable Site for School	Weltanda Located on Site Excessive Slopes Not Well Suited for School Development	Athan Most Suthed for Development Lies in Western Portion of Site Adjacent to Linwood Avenue Site Very Suitable for School Development	Significant Wetlands No Access to Town Sever Unfevorable Choice for Development of School	Generally suited for Development of School Significant Cost Associated with Wastewater Treatment
Development Constraints	- Limited Developable Area on A.P. 21 Lot 27 (Goulet Field) - Increase Construction Cost Associated with Ledge Removed	- Excessive Slopes - Shallow Depth to Bedrock - Seasons High Water Table	• Possible Seasonal High Water Table	Distribution of Westands Throughout Site Steep Stopes	Possible Seasonal High Water Table Mo Access to Town Sewar
Geological Data	Soil Type-Montauk Classified as Sandy Loam Site Vitit Revealed Several Areas of Exposed Bedrock	Chartield-Holls Soil Classification Indicating Sieep Slopes and Bed- rock	Canton Soli Classification indicating Moderate Slopes and Fine Sandy Loam	Scituate Soil Cassifica- ton Indeating Fine Sandy Loam and Extremely Stony	Scituate Soil Classifica- fron indicating Fine Sandy Loam
Utilities	• Water - 10 Inch Main • Sewer - 8 Inch Main • Electric, Gas, Telephone	• Water - 10 Inch Main • Sewer - 8 Inch Mein • Electric, Gaa, Telephone	• Water - 12 Inch Main • Sewer - 24 Inch Main • Electric, Gas, Telephone	• Water • 6 inch Main • Sever (Carnillus Hospital) • Electric, Gas, Telephone	• Water - 8 Inch Mein • Sewer - (Not Avaltable) • Electric, Gas, Telephone
Wetland Information	400 Foot wide Weltand at Northwest Comer of Lot 27 Lot 27 Full millimitent Welterouice Flows Eastward from Wetland	Bordering Vegetated Wel- land with Associated Infermittent Streams in Lowlying Portions of Site	- Unear Wettand Localed Approx. 800 Feet East of Unwood Avenue - Considerably Larger Wetland Approx. 2000 Feet East of Unwood Avenue	Wetlands Occupy a Significant Porton of Site	Wetlands Present Along Southern Limits of Site Narrow Grassed Water- way Traverse Across Site in a North to South Direction
Site Description	- A.P. 21 Lol 27 & 139 - 26 Acres & 51 Acres - Slopes Range from 5-10% - Access from Providence Road	• A Portion of A.P. 15 Lot 62 • Approv. 70 Acres • Steep Stopes (>20%) • Access from Church Street	• A.P. 24 Lot 21 • Approx. 150 Acres • Moderate Stopes • Access from Linwood Avenue and Providence Road	Approx. 93 Acres Aderase to Sleep Slopes Access from Hill Street	• A.P. 11 Lot 54 • Approx. 42 Acres • Gente Slopes (3-8%) • Access from HIII Street
Zoning Information	- Site is Zoned Residential Three (R-3) - Allowed Use	• Site is Zoned Residential Three (R-3) and Residential Two (R-2) • Allowed Use in Both Zones	Site is Zoned Residential Six (R-6) and Industrial Two (I-2) • Allowed Use in Both Zones	- Site is Zoned Residential One (R-1) and Residential Two (R-2) - Allowed Use in Both Zones	Site is Zoned Residential One (R-1) Allowed Use
Site	Goulet Field	Hill Street Nominee Trust	Linwood Avenue	Hill Street	Kroll Farm

New High School Feasibility Study Northbridge Public Schools Northbridge, Massachusetts

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Mulcah v Elenten ary School Educational Visioning Sessions ORAFT Agendas

Educational Visioning Session #1 – The Big Picture

Proposed Duration: 4 Hours

Proposed Attendees: 30 Total – a balanced mix of parents, teachers, administrators, senior citizens,

business leaders, and students

The primary goal of this first workshop is to explore 21st century teaching & learning, to communicate, to develop an understanding of the District's current and future educational programs, and to identify the educational goals & objectives of the District.

- Overview of Educational Visioning Process & Agenda for Visioning Session #1 D&W
 Presentation, 15 min
 - D&W will briefing explain the sequence, scope, and expected outcomes of the visioning process.
 - D&W will also briefly explain how the visioning process fits into the larger Feasibility &
 Schematic Design process.
 - o D&W will provide an overview of the activities undertaken in Visioning Session #1
- Explore 21st century teaching & learning Small Group Exercise, 30 min
 - Everyone brings a different set of experiences and perspectives on education, the labor force, the economy, and what it takes to be successful. This small group exercise will pose a series of guided questions to table groups to initiate discussion around educational philosophy and the specific skills, characteristics, and knowledge needed by students to be successful.
 - o Tables will post and quickly report out their findings.
- Exemplary Facilities D&W Presentation, 30 min
 - D&W will share examples of elementary school designs from around the country that exemplify best practices.
- Key Takeaways Discussion Small Group exercise, 30 Min
 - o This small group exercise will pose a series of guided questions to tease out what characteristics might be appropriate for consideration at Mulcahey.
 - Tables will post and quickly report out their findings.
- Break
- What Works and What Could Work Better Exercise Small Group Exercise, 45 min
 - This small group exercise will pose a series of guided questions to help the Design Team understand how physical and/or spatial elements are performing. While D&W will perform objective analyses of building systems and spaces relative to MSBA guidelines elsewhere in the process, we find this type of activity gives the District a valuable anecdotal perspective from those who do not interact with the building everyday or

from those whose voices are heard in the typical administrative discourse. We do try to focus the discussion on the physical characteristics of buildings and their amenities – not on District policy or human resources.

- Tables will post and quickly report out their findings
- Programs and Services Exercise Large Group Exercise, 30 min
 - As a large group, we'll explore current and future programs and services. Typical future programs include the introduction of a maker culture as a special, expansion of fine and performing art programs, shifting special education program or reintroducing programs to retain students in the District.
- Goals & Objectives Exercise Large Group, 30 Min
 - As a large group, participants will identify big picture goals and objectives for the project.

Educational Visioning Session #2 – Drilling Down

Proposed Duration: 4 Hours

Proposed Attendees: 30 Total – a balanced mix of parents, teachers, administrators, senior citizens,

business leaders, and students

The primary goal of this second workshop is to explore specific key planning issues and to develop a set of overarching guiding principles for design.

- Overview of Visioning Session #2 D&W Presentation, 5 min
 - o D&W will provide an overview of the activities undertaken in Visioning Session #2
- Summary of Outcomes from Visioning Session #1 D&W Presentation & Discussion, 10 min
 - D&W will review the outcomes from Visioning Session #1 and invite attendees to reflect on their previous work.
- School Size & Organization D&W Presentation, 15 min
 - School size is one of the key decisions the City and the District must make. It is a
 decision closely related to school organizational models. D&W will make a short
 presentation outlining the need for this decision and the school organizational models
 that may influence the decision.
- School Size & Organization Small Group Exercise, 30 min
 - In small groups, participants will identify pros and cons of the each of the two school sizes under consideration.
 - o In small groups, participants will discuss and identify the organizational models that are most appropriate for the project.
- School Size & Organization Straw Poll, 15 min
 - O As individuals, participants are invited to identify with a sticker, their preferred School Size. This is not meant to be a formal or official decision-making moment, but rather as a way to take the pulse of those in attendance. Officially, this will be a decision for the School Building Committee and the School Committee, but we find it useful mechanism to provide those entities with anecdotal insight of others.
 - As individuals, participants are invited to identify with a sticker, their preferred school organizational model(s). This is not meant to be a formal or official decision-making

moment, but rather as a way to take the pulse of those in attendance. Officially, this will be a decision for the School Building Committee and the School Committee, but we find it useful mechanism to provide those entities with anecdotal insight of others.

- Key Spaces Discussion Large Group Exercise, 30 Min
 - This exercise will be the first step in developing a Preliminary Space Summary. As a large group, participants will be asked to identify key spaces for consideration. Key spaces often include: Classrooms, Library, Gymnasium, and cafeteria. But, our Design Team will be interested in other key spaces as well. What kinds of special education spaces are expected? KLC? RISE? Service providers? Are there any community use spaces?
- Break
- Safety & Security D&W Presentation, 30 min
 - D&W and its security consultant, Margolis Healy, will have already conducted a safety and security workshop with other stakeholders. The intent of this presentation is to share the outcomes of that workshop as they will likely impact the Functional Relationship exercise.
- Functional Relationships Exercise Small Group, 45 min
 - O Using foam board templates, post-it notes, and other low tech tools, table groups will be invited to create diagrams of their idealized relationships between key spaces. Some tables will work with the 735 student design enrollment. Other tables will work with the 430 student design enrollment.
- Functional Relationship Reporting Out Table Representatives, 30 min. (5-6 min each)
 - o Table groups will be asked to report on their diagrams to the entire room.
 - D&W will look for and highlight similarities among the groups.
- Design Guidelines Large Group Exercise, 15 min
 - Along with the large group, D&W will synthesize the similarities from the functional relationship exercise into a series of Guiding Principles for design. These overarching items will be revisited in Visioning Session #3, but the final list will serve as a reference as the design process moves forward.

Educational Visioning Session #3 – Confirmation & Details

Proposed Duration: 4 Hours

Proposed Attendees: 30 Total – a balanced mix of parents, teachers, administrators, senior citizens,

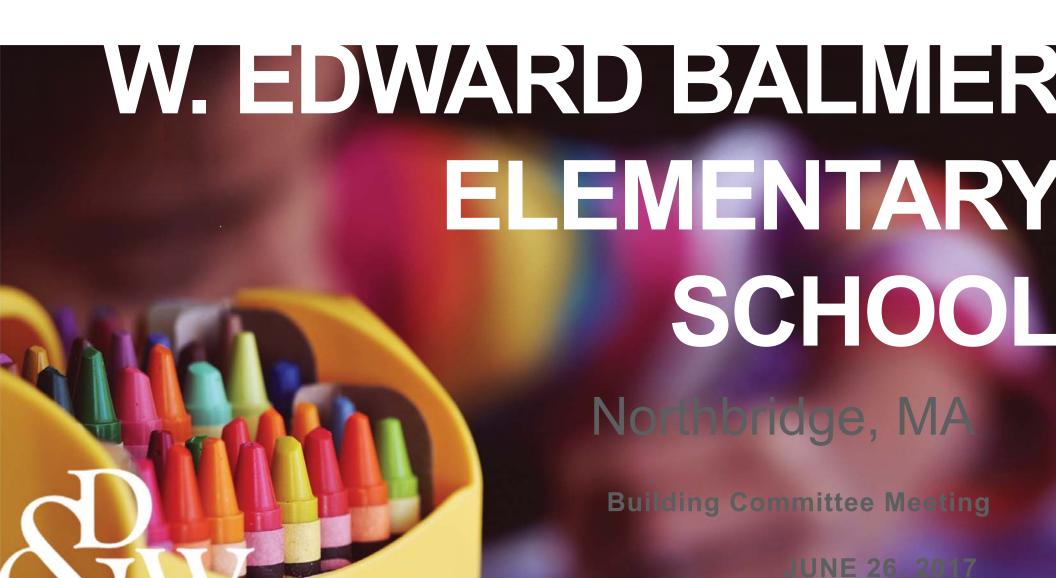
business leaders, and students

The primary goal of this last workshop is to confirm the key findings of the previous two sessions, to explore the characteristics of specific space types, and to begin the discussion about the project's look and feel.

- Overview of Visioning Session #3 D&W Presentation, 5 min
 - D&W will provide an overview of the activities undertaken in Visioning Session #2
- Summary of Outcomes from Visioning Session #1 & #2 D&W Presentation & Discussion, 10
 min

- D&W will review the outcomes from Visioning Session #1 & #2 and invite attendees to reflect on their previous work.
- Functional Relationships Exercise (Revisit) Large Group, 30 min
 - D&W will create and present clean graphic representations of the outcomes from Visioning Session #2.
 - As a large group, D&W will facilitate a discussion about whether revisions or additions need to be made to these planning concepts, now that everyone has had some time to reflect.
- Design Patterns Presentation D&W, 30 min
 - There are more types of spaces than are commonly known. D&W will share examples of several space typologies.
- Design Patterns Exercise Small Group, 45 min
 - Participants will be invited to explore design characteristics of specific key spaces, one per table group. We'll determine which table explores which space on the spot that day, but important spaces are:
 - Classroom shape, visual connectivity, activity zones, and support spaces
 - Library/Media Center activity zones, adjacencies, and look and feel
 - Cafeteria as a dining experience, as a multi-purpose space (performance venue), zoned into different acoustical experiences, etc.
 - Special Education Classroom(s)
 - Supplemental or Other Instructional Areas
 - Extended Learning Areas
 - Small Group Rooms
 - Maker Spaces
 - Science Spaces
 - STEM/STEAM Spaces
 - o It should be noted that we'll meet with end users (individual classroom teachers, administrators, and staff) to discuss specifics of spaces later in the process.
- Design Patterns Reporting Out Large Group, 30 min
 - o Table groups will be asked to report on their diagrams to the entire room.
- Building Look & Feel Exercise Large Group, 45 min
 - The intent of this exercise is to begin exploring the City's design sensibilities.
 - D&W will bring inspirational image boards that reflect a wide variety of architectural and design characteristics.
 - After a brief overview of the images, D&W will invite participants to explore the images for themselves and place post-it notes on the images that they are drawn to and that they think are relevant for the project. Additionally, D&W will invite participants to write a few words on their post-it notes documenting the thing in the image that drew their attention.
 - We hope to walk-away with a relatively short list of words we can reference as the design process continues.
- Design Guidelines Exercise (Revisit) Large Group, 15 min.

0	With three days of visioning complete, D&W will invite participants to reflect on their previous work to make revisions and/or additions to the list of Guiding Principles for Design.















leadership

elementary education
engagement
long term relationships
msba experience
work throughout commonwealth





















team

- experience
- energy efficient design
- quality control
- cost-effective

recent elementary projects

25 communities in the last 5 years



















site materials resources energy atmosphere environment water

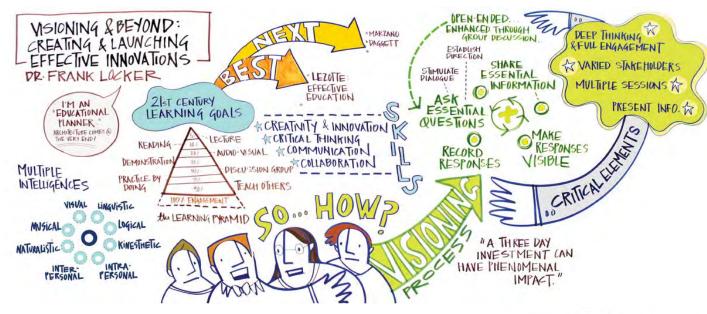
innovation





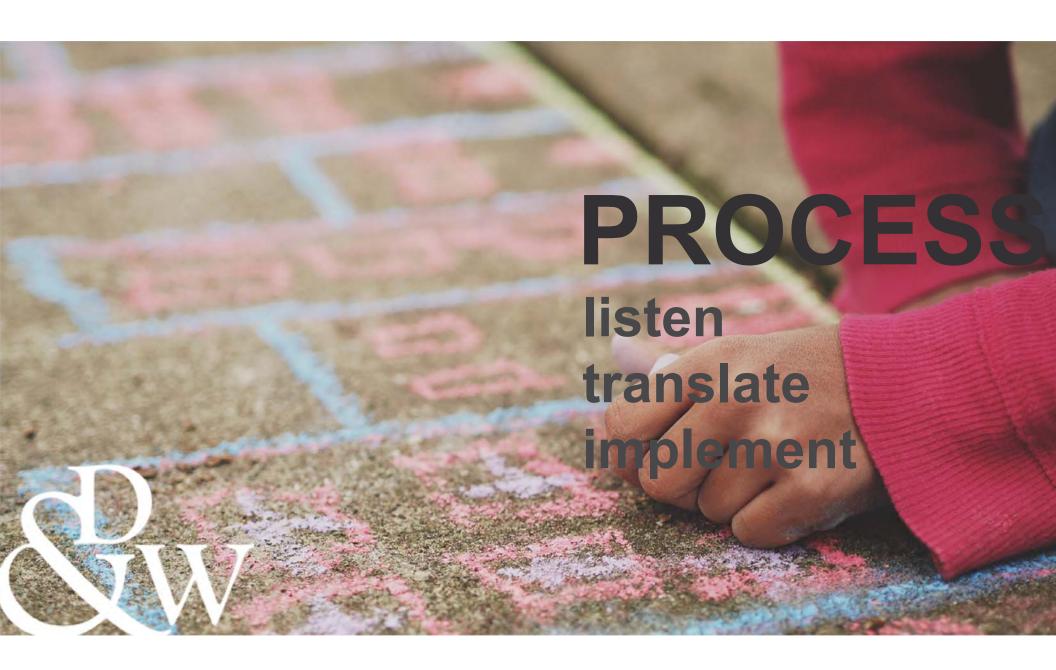


Educational Planner & Stakeholder Engagement



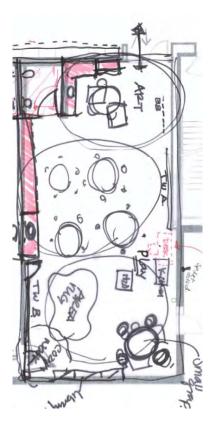
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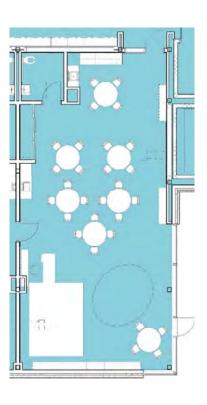




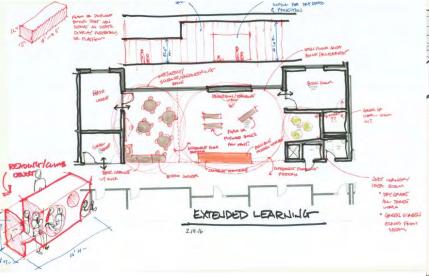
listen, translate

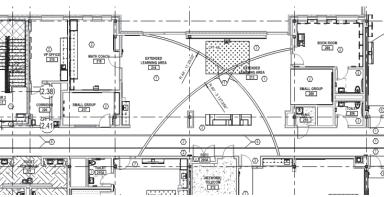






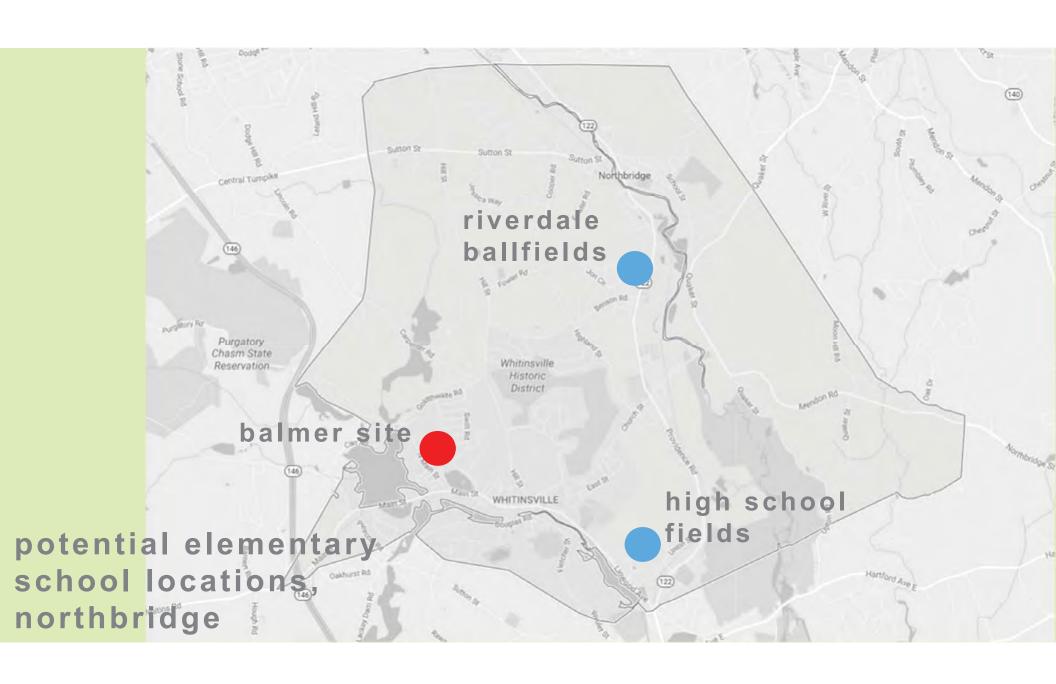
implementation











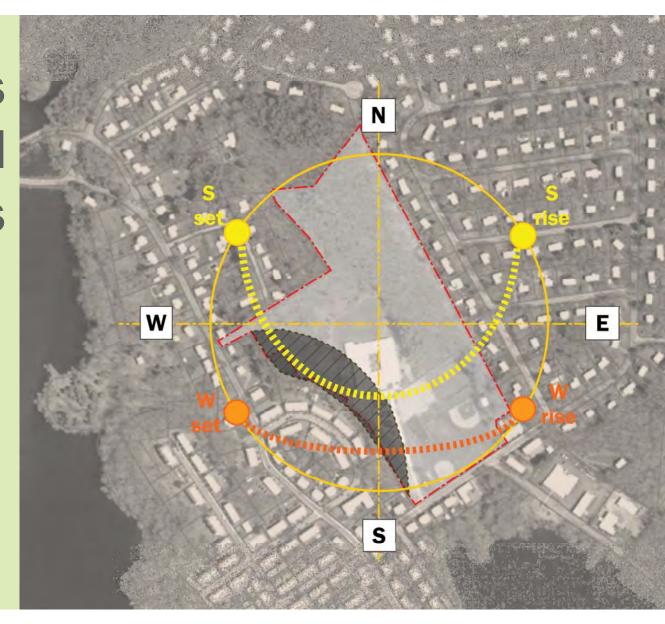
wetland steep slopes .02% flood zone



buildable area



solar access shading



site access roads and traffic



site circulation





ADDITION/ RENOVATION METHODS

- modulars
- swing space off site
- summer /off hours construction
- phased occupied construction



phase 1 enabling site work



phase 1



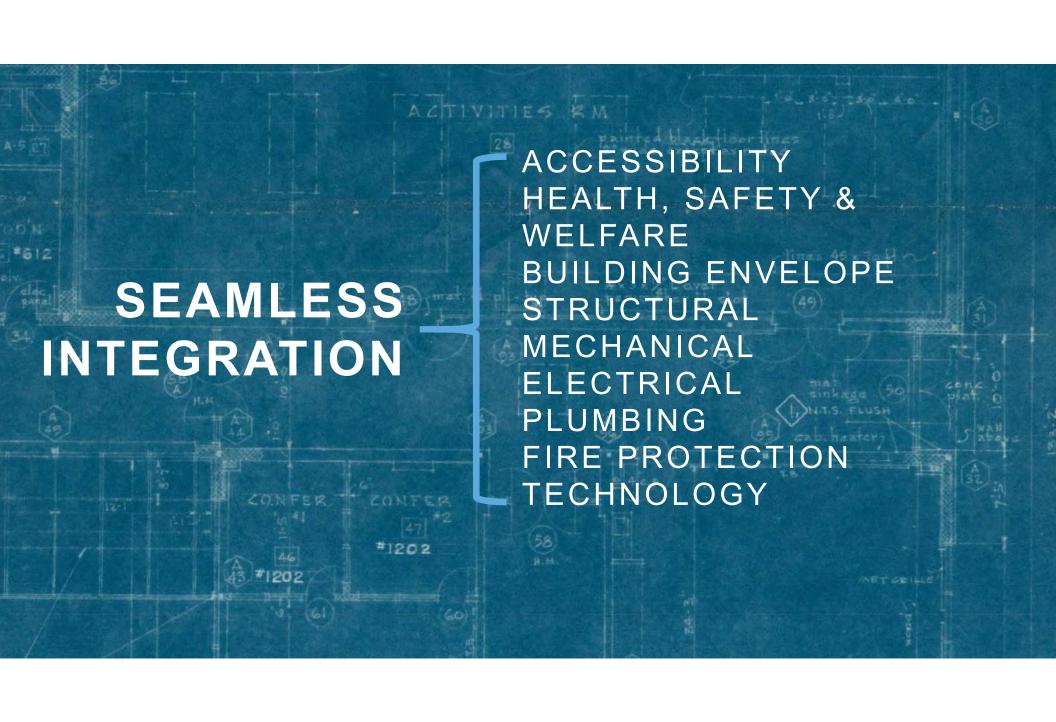
phase 2

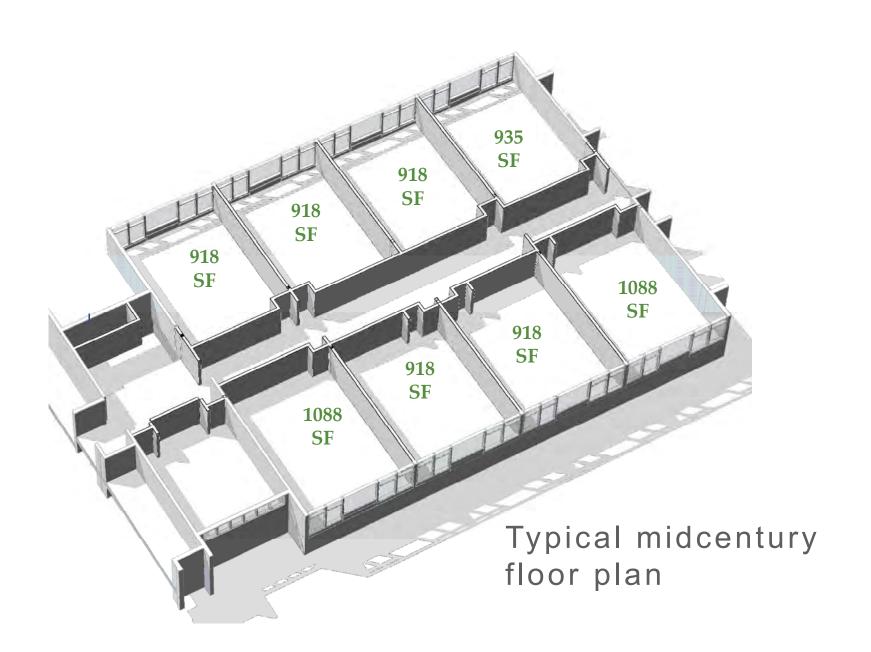


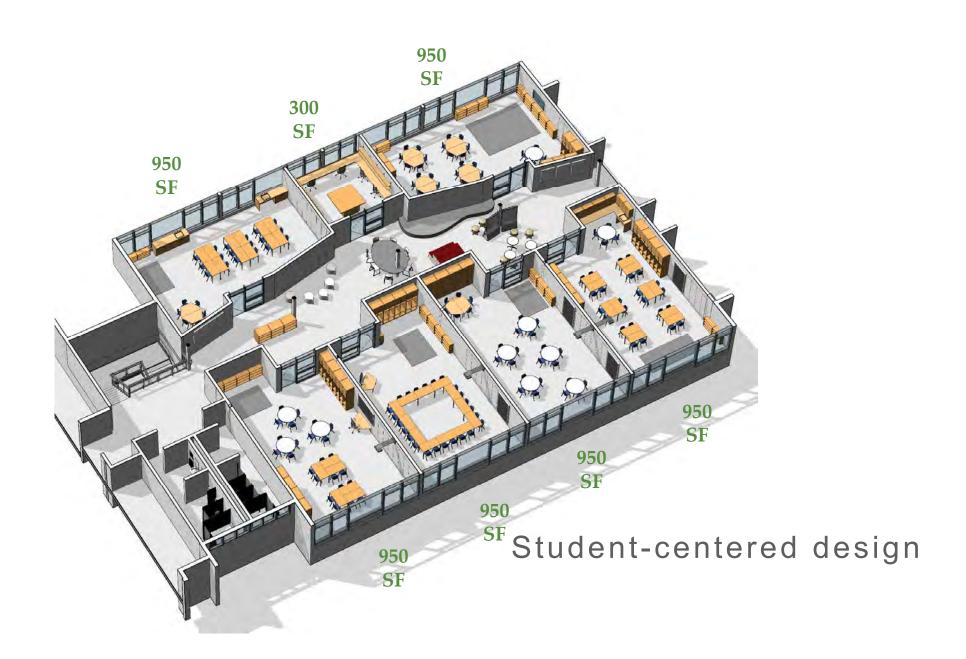
phase 3



balmer school site







NEW CONSTRUCTION OPTION

balmer school site



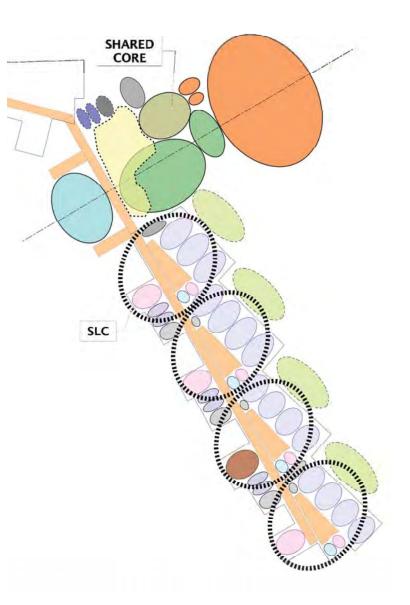


balmer school site

NEW

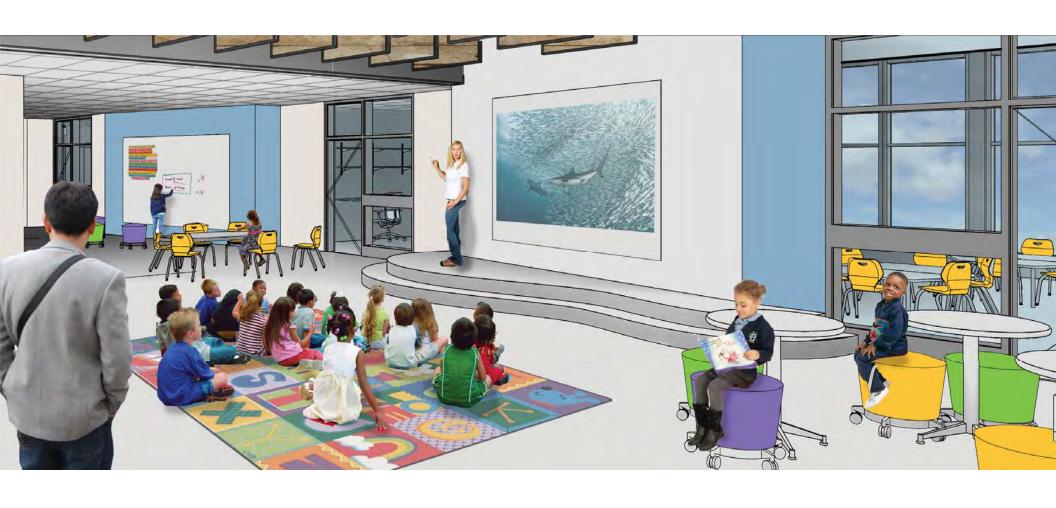
SCHOOL

- Wing (school within a school)
 - small learning communities
 - educational space
 - learning site





small learning communities: neighborhood



design from the inside out



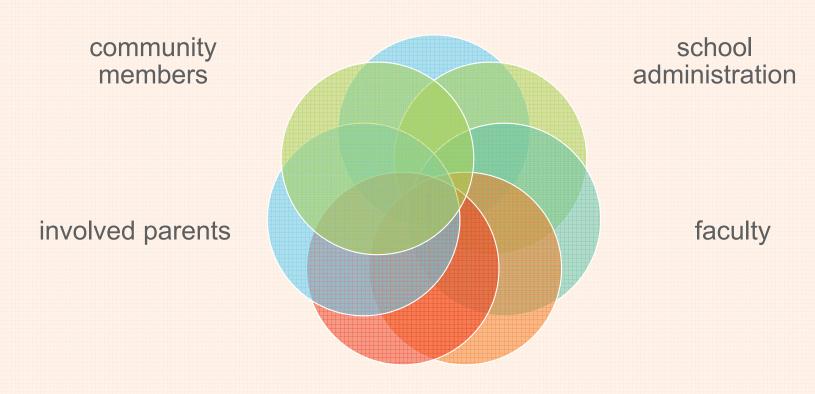






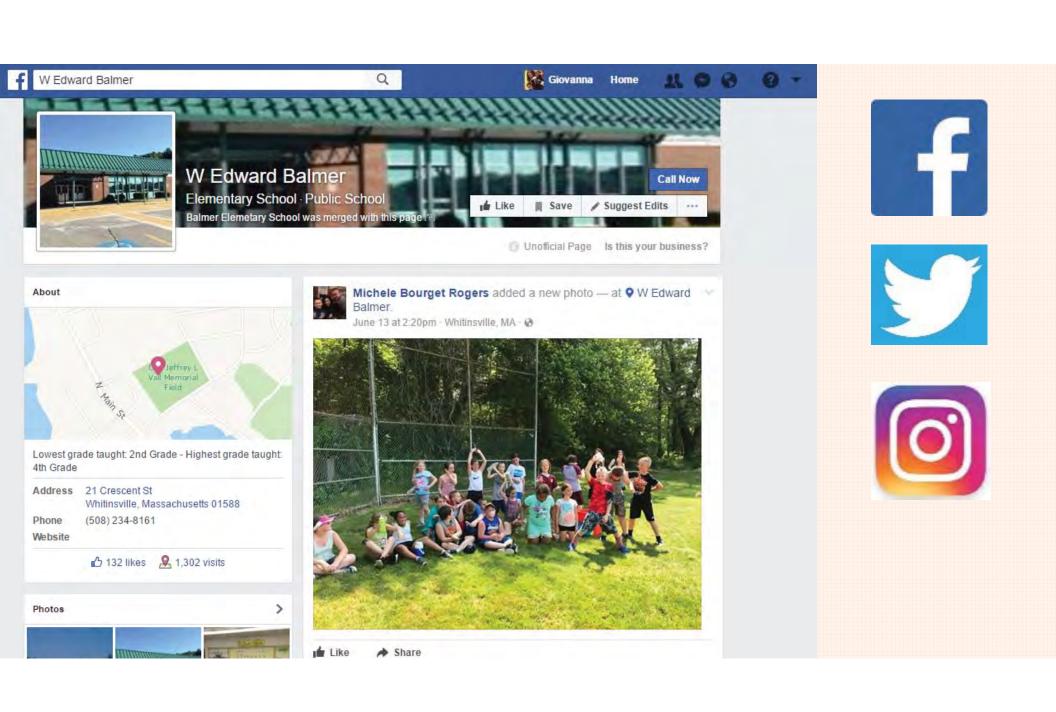
working groups

district administration



maintenance staff

building committee





user dialogue:
students
teachers
administrators
staff



