

Work Permits

If you are seeking employment and are under the age of 18, you will need to complete the work permit process prior to starting work. Please see the instructions below for the information on how to complete the process.

Securing Employment:

To begin the process, you will first need to secure employment. If you haven't been offered a position yet or are still in the interview process, you will need to wait until you have been offered a job in order to complete the form.

Completing the Work Permit Application:

Once you secure a job, you can print out and complete the Work Permit Application under the high school website, <https://www.nps.org/high-school/students/pages/forms>

Please bring the form to your new employer and they will complete the first page. On the second page of the application, you and your parent or guardian will sign. Each of the signatures is required! If you are 14 or 15 years old, you will also have to obtain your physician's signature.

Obtaining the actual Work Permit:

Please bring these papers to the main high school office or school department office during working hours. We will then complete the forms and give you your work permit to give back to the employer.